**October 26, 2023 Advisory Council Minutes**

In attendance: Mr. Slayter (Principal), Mr. Miller (Assistant Principal), Miss Tuller (K/1), Miss Llaneza (2/3), Mrs. Caulder (4/5), Mrs. El-Najjar (Classified), Ms. Ruffin (Specialist), Ms. Spruill (SpEd), Open (Lake Terrapin/), Ms. Arauco (Minnieville), Ms. Rucker (Darbydale), Mrs. Griffis (Cardinal Station), Mrs. Caroline (Wexford), Ms. Thompson (Montclair)

Motion to start meeting at 6:04 pm

1st Tuller, 2nd El-Najjar

Approval of Minutes from September 21, 2023

1st El-Najjar, 2nd Llaneza

Principal’s Report

* Monty cardinal stuffed animal
  + Used as an incentive for attendance program
  + One of CIP goals is to move chronic attendance rate to more typical number
  + Last year, 14.82% chronic absenteeism, VDOE pays attention at 15%
  + Lots of schools across state and country were at 15% or higher
  + As we return from COVID, chronic absenteeism (missing 10% of school year) is sky high; re-remembering that coming to school is important
  + Whatever class has the best attendance for the week, admin takes picture and Monty the stuffed animal stays with them for the whole week
  + Implemented for 2 weeks, word is getting around among the students
  + Attendance currently averaging 95% (last 30 days)

Vote for monthly meetings (set dates for remainder of meetings)

* Proposed to change August date to early September, add an April date, change May to early June
  + Monthly meetings will be early September, October, December, April, early June
* Meeting the 3rd Tuesday in each month at 6:00 pm
  + December 19
  + February 20
  + April 16 (Selection process for open positions)
  + June 4
* In March, no meeting but send notice out about position for next term
* Change in bi-laws: May or June, new members will attend and receive information from outgoing members

Discussion regarding Zoom accessibility for Advisory members and school community

* Members of Advisory council recommended to be present in person; members can request a Zoom if needed
* Non-members should come in person to listen

Decision for agenda planners for students

* Only heard back from about half of teachers impacted; results are mixed
* Feedback
  + Keeping simple layout, Monday-Friday or even just a monthly calendar
  + Purpose would be to track important dates and tests
  + Reached out to other schools using them, will be getting some samples to look at options for layout
  + Tracking Spirit Days, Gotcha celebrations to help students know and not have to rely on parent communication from teacher
  + Once determined, next steps will be to find vendor, decide on layout
  + Introduce after Winter Break – reteaching expectations, goal setting

Budget Update

* No update yet
* Looking to be strong when it comes through
* Federal and state giving sizable funding to create and coordinate a high dosage tutoring program
  + K-6, depending on student need
* Paying attention to scores on VGA (along the way test to mirror the SOL test; used as a comparison assessment)

Feedback regarding Monty Mail newsletter

* Staff has not received it yet, staff requesting it to be sent to them
* Include vacancy for Lake Terrapin in next Monty Mail

CIP updates

* Goal #1: increasing reading – 85% students passing reading SOL grades 3-5
  + Trying to match county reading goal, currently at 78% (unadjusted number)
  + VDOE will modify scores based on situations (i.e. S took SOL, didn’t pass it, but is second language learner and made growth in English Language Acquistion, could convert to a pass)
  + Kindergarten to 11th semester – exemption available
  + Federal numbers – does not adjust, raw numbers; PWCS is using raw numbers to create strategic goal marks; 85% mark is without any adjustments
* Goal #2 – Science
  + Tested only once in 5th grade
  + A lot of work going into making science proficient across all grade levels
  + Pass rate - 76% (VDOE), 69.79% (Federal)

Vacancies: Lake Terrapin representative; Superintendent’s Advisory Council

* Will post a note about the vacancy about Lake Terrapin
* Suggestion for Superintendent’s Advisory Council – a member would review the minutes and share updates with the team

Agenda Setting

* Next Meeting: December 19th
* Finalize agenda planner for students
* Budget update
* Update about where to find neighborhood rep emails (Monty Mail, website)

Open Chair

* Where do the emails for neighborhood reps go? How to share with families
  + Looking into Monty Mail and website

Meeting Adjourned at 6:57 pm

1st Spruill, 2nd El-Najjar